

भा.कृ.अनु.प.-राष्ट्रीय मांस अनुसंधान संस्थान

चेंगिचेरला, पोस्ट बॉक्स सं 19, बोडुप्पल, हैदराबाद - 500092, तेलंगाना, भारत

ICAR - National Meat Research Institute

Chengicherla, P.B. No. 19, Boduppal PO, Hyderabad-500092, Telangana, India
(ISO/IEC 17025:2017 NABL-FSSAI Accredited and ISO 9001:2015 Certified Institute)

विविध आकस्मिक भुगतानों के लिए वाउचर

VOUCHER FOR MISCELLANEOUS CONTINGENT PAYMENTS

Vr. No. _____, Head of A/c _____ Dated _____

1. Name of the Purchase/Indentor/User : _____

2. Designation : _____

3. Details of items/services proposed to be purchased/obtained:

Sl.No.	Item(s)	Amount	Purpose/Remarks

4. Justification: _____

5. Certified that the above items/services as per the bill / cash memo / cash receipt pasted on overleaf are received in good condition, the qualities are correct, quality good and according to specifications. The rates paid are not in excess of accepted market rates.

6. The above purchase are made/services taken on the authority and instructions of _____ and paid the amount.

Submitted for a sanction of above items/services and amount of Rs. _____ /- along with bill / cash receipt pasted on overleaf.

Dated: _____

Signature of the above official

The above items/services and amount of Rs. _____ / Rupees _____ only are sanctioned.

Director

Paste below the Bill / Cash receipt for the purchase made or services obtained and referred to on over leaf.

Submitted for additional expenditure sanction of Rs. _____ / (Rupees _____
_____ only) towards the items/ services purchase/ obtained as above.

Signature of the official

Additional sanction of Rs. _____ (Rupees _____ only
accorded.

Director

(For office use only)

Necessary entries for the above purchases are made in the Register of _____ at
Page No. _____, S.No. _____ after verification.

Store keeper

Ass. Adm. Officer

Pay a sum of Rs. _____ /- (Rupees _____ only) from
Cash Imprest Account.

Drawing and Disbursing Officer

Received a sum of Rs. _____ /- (Rupees _____ only)

Signature of the Official