

भा.कृ.अनु.प.-राष्ट्रीय मांस अनुसंधान संस्थान
चेंगिचेर्ला, पोस्ट बॉक्स सं 19, बोडुप्पल, हैदराबाद - 500 092, तेलंगाना भारत
ICAR - National Meat Research Institute
Chengicherla, P.B. No. 19, Boduppall PO, Hyderabad-500 092, Telangana, India

यात्रा कार्यक्रम के अनुमोदन और यात्रा भत्ता अग्रिम की स्वीकृति के लिए अनुरोध
REQUEST FOR APPROVAL OF TOUR PROGRAM & SANCTION OF T.A. ADVANCE

Bill No: _____

INSTITUTE	SCHEME	PROJECT
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Date: _____

1. Name & Designation :
2. Basic Pay/ Grade :
3. Purpose of Journey :
4. Particulars of Journey:

DEPARTURE		ARRIVAL		
Date & Time	Place	Date & Time	Place	Name of flight No./Train/Bus

5. Outstanding advance if any Rs.

6. Details of T.A advance applied for

a) By Air/Rail (2nd A/c / 3rd A/c /1st Class

/Sleeper Class / 2nd class / Bus)

b) D.A Higher.....Day @ Rs... Rs.

c) D.A Ordinary....Day @Rs... Rs.

Without hotel charge

Date:

(Signature of Applicant)

7. Tour program "APPROVED & SANCTION" / NOT APPROVED

Recommendation of the Unit / C.

DIRECTOR

The advance granted is to be adjusted within 15 days (fifteen days) from the date of completion of the tor under Rule GFR 234, failing which penal interest will be charged under the existing rule, GOI decision No. (2) (1) & (ii), below 178(2).

It is further stated that "regarding imposition of penal interest would apply even in cases, where the refund arises as a result of charges in program, proceeding on short leave, lack of hotel facility, non - availability of class or Rail, hotel Accommodation to which the Government Servant are entitled and the excess drawl of advance is beyond the control of the government Servant.

OFFICE USE

8. Sanction of the Director is hereby conveyed towards TA advance of Rs. _____ (Rupees _____ only) for the purpose of as detailed on the reverse of this application.

Drawing & Disbursing Officer

9. Passed for Rs. _____ (Rupees _____ only)

Drawing & Disbursing Officer

10. Certified that no T.A. advance is pending against the official / the adjustment for the earlier T.A. advance of Rs. _____ / drawn vide Bill No _____ dated _____ has been received in the section and under process.

Drawing & Disbursing Officer

AUDIT & ACCOUNT SECTION

11. Pay Rs. _____ (Rupees _____ only)

Finance & Account Officer